SLS MOE

MOE LIBRARY SLS Onboarding (P1) [Guide for Parents]

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SLS for P1 Students

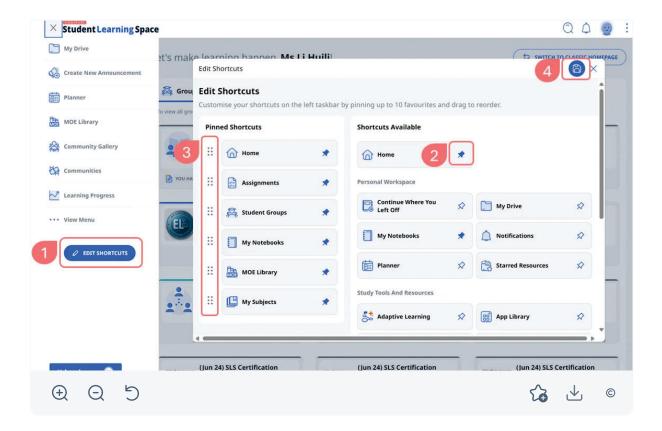
All students will receive an SLS account to support their learning when they enter Primary 1, which they will use throughout Primary school, Secondary school, and/or Junior College.

Given the young age of your child/ward, this module is designed to help you support your child/ward in getting started with SLS—such as resetting passwords and navigating the platform—so he/she can use it effectively for learning and revision. We encourage you to go through this module together with your child/ward.

New SLS Homepage

Did you notice the new SLS homepage? You can now personalise the shortcuts on the left menu to easily access your personal workspace, study tools, and resources. Try it out by following the four easy steps below:

- **1.** Open the left menu and select **Edit Shortcuts**.
- 2. Select shortcuts by pinning and/or unpinning them. You can pin up to 10 shortcuts.
- 3. In the Pinned Shortcuts menu, rearrange the shortcuts using drag-and-drop.



Important!

In Primary 1, the Form Teacher would have guided your child/ward to log in to SLS for the first time to activate his/her account. Therefore, please ask your child/ward for his/her SLS username (e.g., tanme1234a) and password before proceeding. If you require further support, you can check in with the school.

Module Content

The module covers three parts:

Content	Links
A. Link	Link LinkLink
B. Link	Link Link
C. Link	Link

o Tips for Parents!

- You can navigate to each section by clicking the links above or using the left panel.
- Follow the instructions to complete the modules and unlock an achievement badge at

- Short on time? You can return to the module anytime and pick up where you left off by accessing your **Self-Study List** from the left menu.
- Use Look out for yellow boxes like this, which contain tips on how SLS can enhance your child's/ward's learning.
- Total recommended time: 35 minutes



A. Onboarding to SLS - Info for Parents (15 min)

What you will learn in this section:

This section will guide parents in managing your child's/ward's SLS password and receiving notifications via email without logging in to SLS. You are encouraged to go through this section together with your child/ward to help them customise their SLS avatar.

Please read and follow the instructions. Have fun!

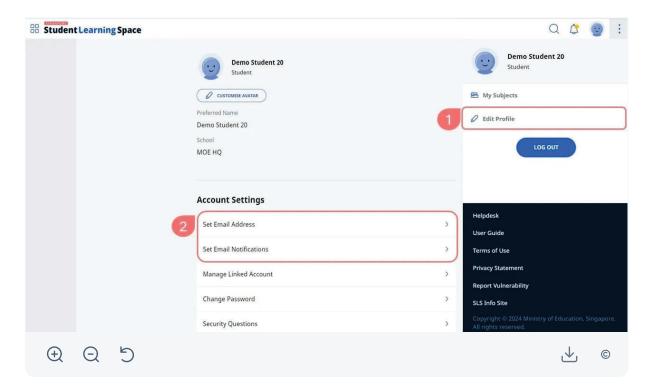


1. Receive Email Notifications

Onboarding to SLS - Info for Parents #1

Receive Email Notifications

You can set up **email notifications** through the SLS profile, enabling you to receive updates—such as announcements from teachers, without needing to log in to your child's/ward's SLS account.



Here's how 4:

Refer to the following steps to learn how to set up email notifications.

• Step 1: Set your email address

Step 2: Set email notifications

Important!

Once you have set up your email notifications, make sure that you also install your email app on your device so that you can readily view your notifications!

Your child/ward will be provided with a Google email account in Primary 4. He/she will be guided on how to update his/her email address and manage his/her SLS password.

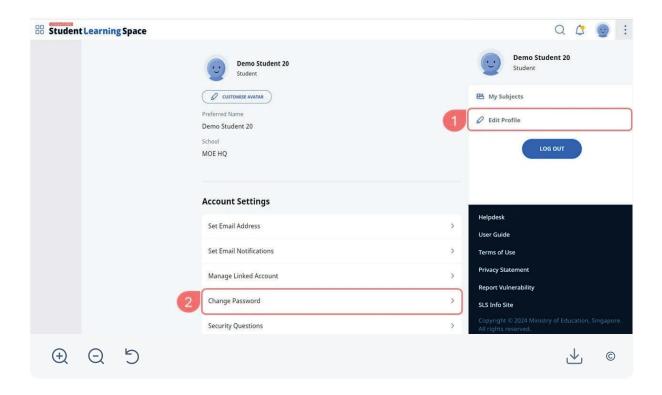


2. Reset SLS Password

Onboarding to SLS - Info for Parents #2 Reset SLS Password

If your child/ward has forgotten his/her SLS password, please don't worry – the subject teachers will issue a passcode (valid for 10 hours) to students, allowing them to access SLS for learning in school.

If you would like to log in to your child's/ward's SLS account to monitor their learning progress (e.g., completion of assignments), you can reset the SLS password yourself.



Here's how 4:

Follow the steps to learn how to change your child's/ward's SLS password.



If you have already set up email address in Link, you can also click 'Forgot Password' at the SLS login page and a password reset link will be sent to your mailbox. Back to Main Login Page (Back to Login Login Users should use their SLS Username and Password to log in. Reset Password / Activate Account LOGIN WITH SLS SUBMIT If you have difficulties logging in or would like to apply for a new MIMS account, please refer to i If you have difficulties logging in or would like to apply for a new MIMS account, please refer to Accounts and Login Troubleshooting for more Accounts and Login Troubleshooting for more information. Θ \oplus 0

o Tips for Parents!

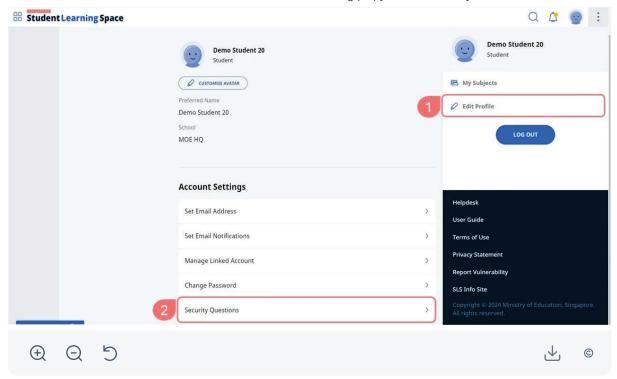
Some schools may guide students to log in to SLS using MIMS, which requires a unique username and password. To reset a MIMS password, please contact your child's/ward's teacher or the school's MIMS student administrator.

For more information, you can check in with the school.

Onboarding to SLS - Info for Parents #2 Set Security Questions

In Primary 1, the Form Teacher would have guided your child/ward to log in to SLS for the first time to activate his/her account. During the onboarding process, your child is required to set the answers for the security questions.

To view or change the answers for the security questions, open the right menu and click **Edit Profile**, followed by **Security Questions**.



o Tips for Parents!

■ "Why does my child/ward need to set security questions?"

When students call the SLS Helpdesk to reset their password, the answers to their security questions will be used to verify their identity.

Besides calling the Helpdesk, there are other ways to reset the SLS password:

- **Parents** can assist your child/ward by referring to the instructions in Link and Link (page 1 on resetting SLS password).
- **Students** can also approach their Form or Subject teachers for help with resetting their password.

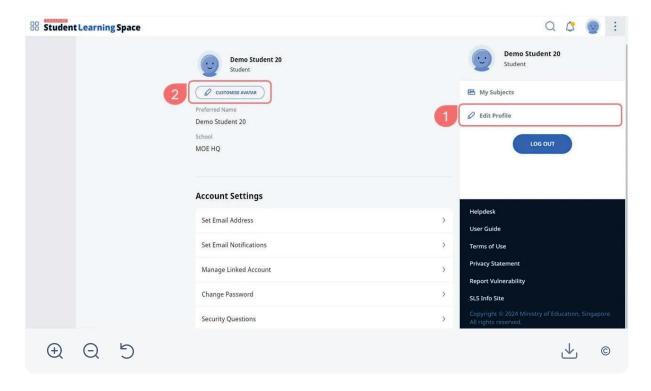


3. Customize My Avatar

Onboarding to SLS - Info for Parents #3

Customize My Avatar

Pid you see the avatar under your child's/ward's profile? The avatar represents your child/ward, and he/she can customise the avatar!



Here's how 4:

Refer to the steps to learn how to build your own Avatar.

o Tips for Parents!

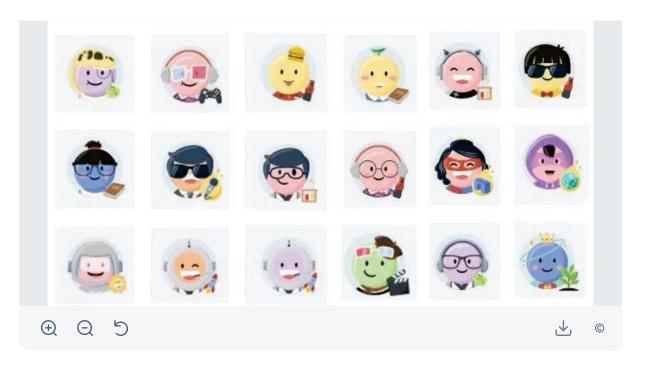
Encourage your child/ward to use different colours to make his/her avatar stand out, and to choose objects that reflect his/her hobbies or interests!

Q1:

(i) INSTRUCTIONS

Upload a file with your answer. You can attach up to 10 files.

Here are some avatars created by students and teachers. Do you think your child's/ward's avatar is better? Upload a screenshot of your child's/ward's avatar to share with us!



		`

Feedback



B. Navigate SLS for Learning (15 min)

What you will learn in this section:

This section will guide parents in locating your child's/ward's Class Groups and Assignments, so you can better support your child in using SLS for learning. You are encouraged to go through this section together with your child/ward.

Please read and follow the instructions. Have fun! 🔐 🔐



1. View My Assignments

Navigate SLS for Learning #1

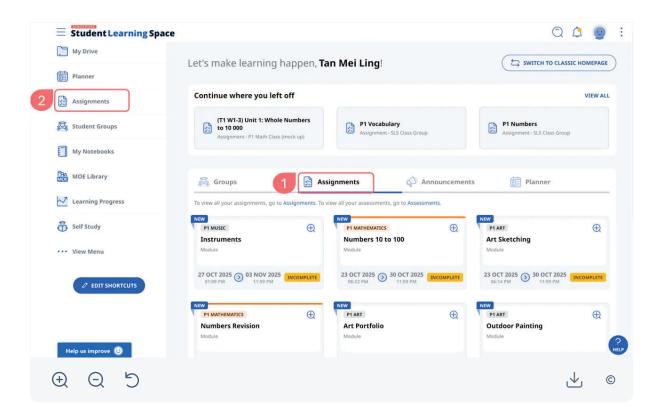
View My Assignments

Po you know where to find your child's/ward's Assignments?

You can find the Assignments:

- **1.** At the SLS homepage under **Assignments** tab.
- 2. You can also open the left menu and click **Edit Shortcuts** to pin the **Assignments** shortcut for your child's/ward's easy access.

On the Assignment cards, you will see the due date, time and status.



Here's how •:

Refer to the steps to learn more about Assignments.

o Tips for Parents!

"How do I view all my child's/ward's Assignments?"

Only up to 12 Assignments that are due in the next 7 days will be shown under the Assignments tab on your homepage.

To view the full list of Assignments, including those that your child/ward has completed, you should click the **Assignments** shortcut or **View All Assignments** located at the bottom of the **Assignments** Tab.

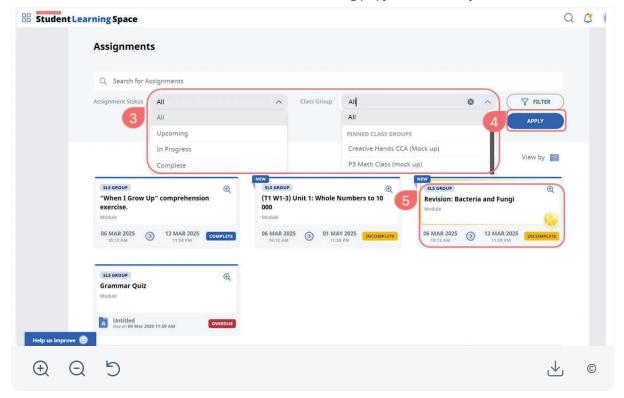
Navigate SLS for Learning #1

View My Assignments

We will walk you through how to search, navigate and attempt Assignments in the next few pages.

When you click on the **Assignments** shortcut from the left menu, you can see all the Assignments.

- **3.** To search for Assignments, refine your search by using the filters from the dropdown list.
- 4. Click **Apply** to start searching.
- **5.** Click on the Assignment card to enter the Assignment.

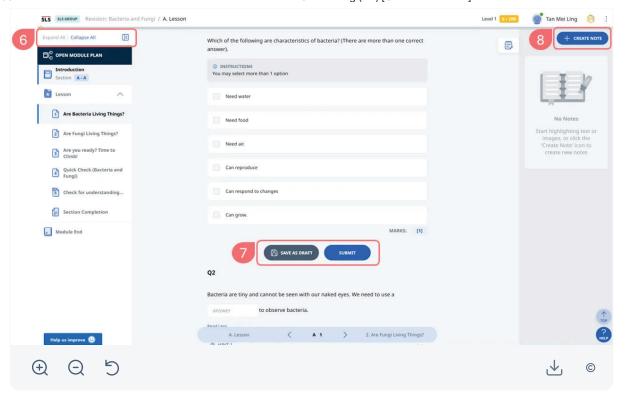


Refer to the steps to learn how to access your child's/ward's Assignments.

Navigate SLS for Learning #1 View My Assignments

When you enter an Assignment, you will be brought to the cover page of the Assignment. Click **Enter** to start doing the Assignment.

- **6.** Click the Expand Activity List icon to open the Module Plan (expanded). Toggle between Activities /Sections by clicking the respective Activity/Section Titles.
- **7.** As the questions are attempted, remember to **Save as Draft** or **Submit** the response. Remember to check the responses on the page and **Mark Activity as Complete** before clicking **Next Activity**.
- 8. Click on the **Create Note** icon to create notes in class.



Refer to the steps to learn how to navigate an Assignment.

Important!

Please guide your child/ward through the steps above to enable them to complete their Assignments in school.

o Tips for Parents!

You can also use the double arrows at the bottom of each Activity to navigate to the previous/next section.

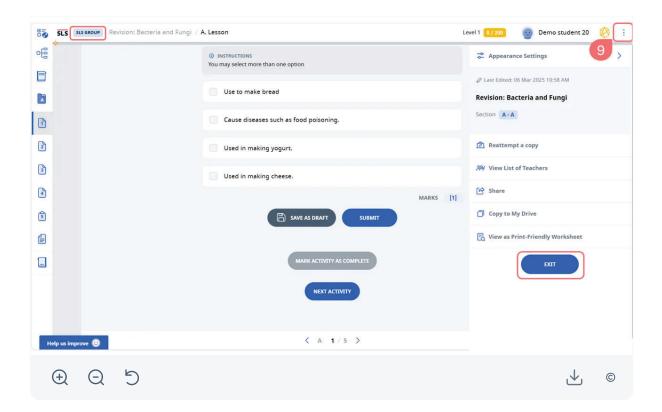
You can also click the 'Top' icon, located at the bottom right of the screen, to quickly return to the top of the page.

Navigate SLS for Learning #1

View My Assignments

9. To close the Assignment, click the Overflow (3-dot icon) on the right menu, followed

assignment to navigate back to the class group.



Important!

Please guide your child/ward through the steps above to enable them to exit the Assignment and return to their class group.

o Tips for Parents!

On the right menu, you will see more functions - reattempt the Assignment, make a Copy to My Drive or View as Print-Friendly Worksheet (able to print responses and answers when all activities have been completed). These functions are useful when your child/ward wants to use the Assignment for revision, which they will learn more in Primary 4.

You can also click here to learn more.



2. Check out My Class Groups

Navigate SLS for Learning #2

Check out My Class Groups

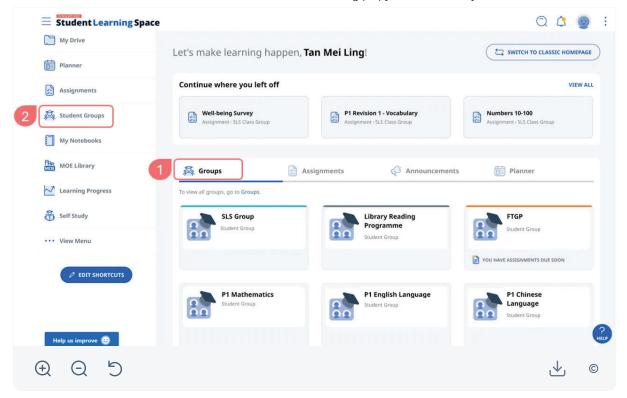
Every subject has a **Class Group** which your child/ward will visit for all class-based activities, e.g. to attempt Assignments.

Po you know what students can do in a Class Group?

Below are the tasks/actions that students can do in a **Class Group**:

- Read **Announcements** posted by their teachers
- Access Assignments and Resources from Planner
- Attempt Assignments
- Attempt Resources
- Access Forum to view and participate in discussions and polls
- Po you know where to find your child's/ward's Class Groups?
- **1.** At the SLS homepage, you can find all Class Groups under the **Groups** tab.
- **2.** You can also open the left menu and click **Edit Shortcuts** to pin the **Student Groups** shortcut for your child's/ward's easy access. To look for your Class Group, you can do a keyword search.

Click on the **Class Group card** to enter the Class Group.

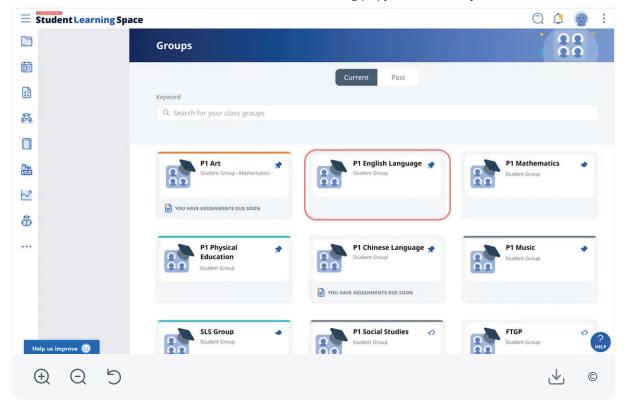


Refer to the steps to learn more about Class Groups.

Navigate SLS for Learning #2 Check out My Class Groups

After you have found your child's/ward's Class Groups, remember to pin them. **Pinned Class Groups** will always appear on the SLS homepage under the **Groups** tab.

At the start of each year, your child/ward will have new Class Groups. Therefore, your child/ward may unpin the old Class Groups and pin the new ones by clicking the **Pin** icon at the top right of the Class Group card.



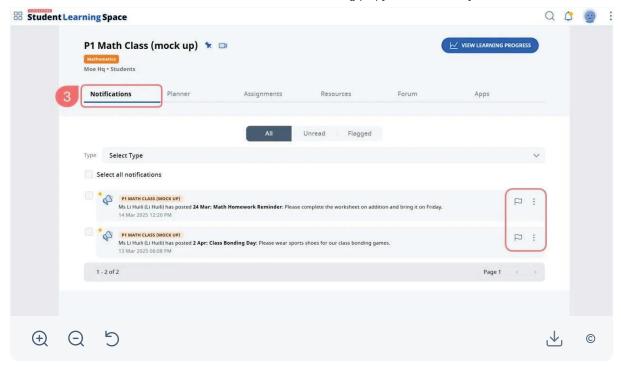
Refer to the steps to learn how to pin the Class Groups.

Navigate SLS for Learning #2

Check out My Class Groups

We will walk you through what your child/ward can do in a Class Group in the next few pages.

- **3.** When you click on the **Notifications** tab, you can view all the announcements posted by your child's/ward's teachers.
- For important announcements, you can flag them.



Refer to the steps to learn more about Notifications.

o Tips for Parents!

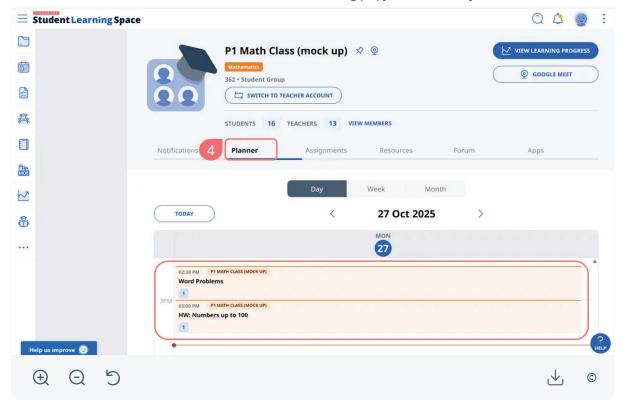
"As a parent, if I have enabled email notifications, can my child/ward still view the notifications in SLS?"

Yes, your child/ward will still continue to recieve all notifications!

Navigate SLS for Learning #2

Check out My Class Groups

4. When you click on the **Planner** tab, you can view Assignments and/or resources that your child's/ward's teacher has attached to the lesson periods.



Refer to the steps to learn more about Planner.

Important!

Please guide your child/ward through the steps above to access and use their Planner.

o Tips for Parents!

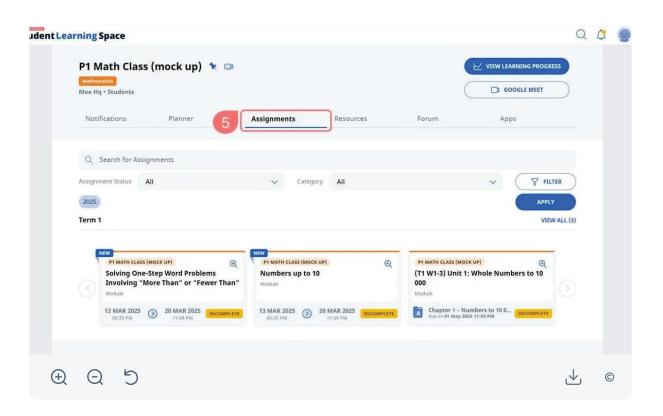
➡ "How does the Planner help my child/ward to learn?"

By checking the Planner, your child/ward can complete Assignments on time and conveniently access all the Assignments and Resources needed for each lesson.

Navigate SLS for Learning #2

5. When you click on the **Assignments** tab, you can view all your child's/ward's Assignments.

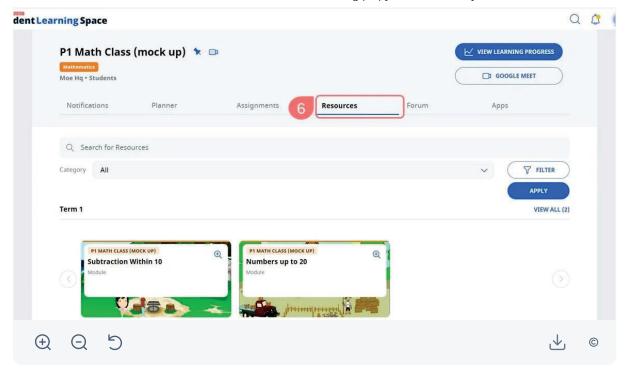
You have already learned about Assignments in the Link.



Navigate SLS for Learning #2 Check out My Class Groups

Class Group Resources are Modules that are uploaded by your child's/ward's teachers to the Class Group. These modules are not assignments and do not have a due date.

6. To access Class Group Resources for your child's/ward's self-study, click on the **Resources** tab.

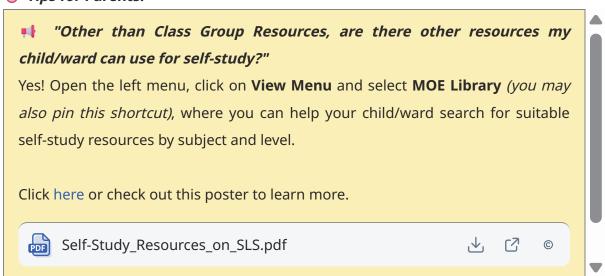


Refer to the steps to learn more about Class Group Resources.

► Important!

Please guide your child/ward through the steps above to access their Class Group Resources.

o Tips for Parents!

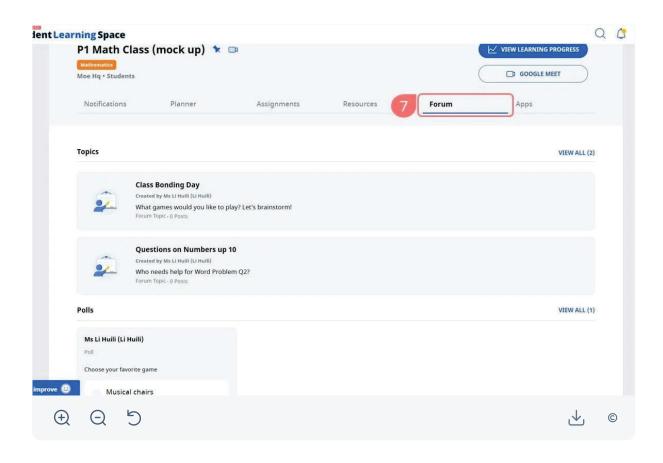


Navigate SLS for Learning #2

Check out My Class Groups

The Forum is a space for teachers and students to have discussions and exchange ideas outside of assignments.

7. To participate in Forum Discussion or Poll, click on the **Forum** tab.



Here's how •:

- Posting on a Discussion Topic
- Comment in the Forum
- Create a new Poll

Important!

Please guide your child/ward through the steps above to access their Class Group Forum.

You have almost reached the end of the module! We hope you now feel confident guiding your child/ward in using SLS for both classroom learning and revision at home.

If you found this module helpful, do take a moment to share your feedback so we can continue to improve our support for parents like you!



C. Feedback (5 min)

What you will learn in this section:

This section aims to gather feedback from parents to help us improve this module and better support your child's/ward's learning journey.

Please read and follow the instructions. Have fun!

1. Feedback

Q1:

Does your ch	ild/ward like to use S	LS for learning and w	hy?	
Feedback				
			MAR	KS /1
Q2:				
This module	was in helning me	e guide my child/ward	to use SLS effective	ly for
	hool and revision at			.,
0	$\overline{}$	<u> </u>	<u> </u>	
1 - not useful	2 - minimally	3 - somewhat	4 - sufficiently	5 - highly useful
usciui	useful	useful	useful	useiui
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Q3:

ease tell us what you enjoyed about the module, and suggest areas where we can do
etter! 😊
eedback
MARKS .